



# Preschool

# 2008 – 2009 Registration Procedures

31655 Downes Rd  
Abbotsford, BC  
V4X 2M8

T 604.859.3700  
F 604.859.7599  
www.meisoc.com

Superintendent: P. Froese

Principal: E. Janzen

Preschool Director: P. Stobbe

Welcome to MEI. Thank you for considering MEI for your child(ren). We are all about people - our mission is to provide education and ministry to the youth of our community. MEI is a place where all aspects of life — spiritual, intellectual, emotional, physical and social are nurtured and developed. We look forward to seeing you here!

## Priority Categories:

**Category 1** - Children in MEI Preschool's 3 year-old program applying for the 4 year-old program.

- Siblings of preschool families currently enrolled in MEI Preschool.

**Category 2** - Children of MEI Society church pastors, missionaries, or MEI staff, and

- Children with siblings presently enrolled at MEI.

**Category 3** - All other children.

- ◆ Please note: Children are required to be toilet trained before entering preschool.

## Registration Timeline:

- ◆ **Early Bird Registration:** January 21<sup>st</sup> 7:00 - 9:00 a.m. in the **MEI Elementary Library**.  
January 21<sup>st</sup> 9:00 - 4:00 p.m. in the **MEI Elementary Office**.
- ◆ January 22<sup>nd</sup> – January 25<sup>th</sup> registration will be accepted in the MEI Elementary office only.
- ◆ Office hours are Monday – Friday from 8:00 a.m. till 4:00 p.m.
- ◆ After January 25<sup>th</sup> all registrations will be accepted on a first come, first serve basis.
- ◆ **We are unable to accept registration forms before the specified time of registration.**

Registrations will be considered valid when accompanied by the following:

- A completed and signed registration form.
- Registration fee of \$25. (refundable only in the event we are unable to enroll your child and the child does not remain on the wait list.)
- A copy of the child's birth certificate (new children only).
- A copy of the child's Care Card (new children only).
- A copy of the child's immunization record (Health Passport).
- A 4x6 photograph of your child (please print your child's first and last names on the back).

**Note:** The office requires a copy of any custodial agreements in effect. In absence of information, both parents will have access to the student and their records.

Tuition Schedule		By Aug. 1/08	10 Installments
<b>3 year olds, 2 Day Program</b> (born in the year 2005)	Tuesday and Thursday mornings, 8:40 – 11:10 a.m.	\$875	\$90
<b>4 year olds, 2 Day Program</b> (born in the year 2004)	Tuesday and Thursday afternoons, 12:15 – 2:45 p.m.	\$875	\$90
<b>4 year olds, 3 Day Program</b> (born in the year 2004)	Monday, Wednesday and Friday mornings, 8:40 – 11:10 a.m.	\$1,100	\$115
<b>4 year olds, 3 Day Program</b> (born in the year 2004)	Monday, Wednesday and Friday afternoons, 12:15 – 2:45 p.m.	\$1,100	\$115

### Tuition payments:

Tuition payment is due August 1, 2008. Payments of tuition may be made by cheque, cash, VISA, Mastercard or Interac at the Finance Office which is located at the Secondary School. **For those paying in monthly installments, a pre-authorized debit option is available.** The registration fee is in addition to these amounts. If paying by cheque, please submit 10 post-dated cheques payable to MEI dated the 1<sup>st</sup> of each month, starting August 1, 2008. One month's notice is required for withdrawal from the preschool.

**Note:** MEI Preschool is a separate entity operated by MEI Schools. MEI Preschool does not provide tuition discounts to MEI Preschool children with siblings in MEI Schools.

## MEI School Organization:

The Mennonite Educational Institute is owned and operated by the MEI Society, which consists of Mennonite and Mennonite Brethren Churches. Each of these churches elects two members to serve on the MEI Board of Directors.

## Our Purpose:

MEI Preschool is intended for families seeking a positive preschool experience integrated with Christian values. We believe that each child is a very precious gift from God and hold that the care and nurture of every child is a sacred trust. We therefore strive to instill the idea that each of us is special and loved. MEI Preschool provides a loving and caring environment in which early-stage academics, socialization, Christian education and fun are all components. We consider it a privilege and responsibility to serve our community by offering a quality preschool program.

## Our Philosophy:

Learning is a natural part of living, designed to reveal truths about God, ourselves, others, and the world around us. Central to our programming is the understanding that children learn best through play. It is through the act of doing, engaging their senses of sight, smell, hearing, taste, and touch that children sense fulfillment in the process of learning. The joy of learning is sustained over time as children have fun interacting with peers and early childhood educators in a variety of activities. Competencies are developed as children feel safe, secure and confident to make choices and try new experiences.

## Our Program:

God has given to each child his or her own set of talents and gifts. These gifts are life seeds that begin to grow as they are given the proper nurture. Children gain feelings of positive self-worth and become active learners in a carefully designed environment which offers opportunities for problem solving, challenges and successes. Well established learning centers, planned and guided activities, and weekly themes provide the program's foundations. MEI Preschool is a place of wonder that provides the opportunity to question, to explore, to celebrate and to succeed in God's world.

## Our Goals:

It is our desire for each child to develop to his or her fullest potential. Early childhood education is an important part of a child's growth. Our goal at MEI Preschool is to provide an innovative and creative learning environment that will encourage spiritual, physical, emotional, social and intellectual growth in each child, guiding them in a caring Christian atmosphere.

<b>Spiritual</b>	<ul style="list-style-type: none"><li>◆ Gain an awareness of God and His love for each of us personally</li><li>◆ Grow to appreciate the beautiful earth that God has created</li><li>◆ Understand that they have been made wonderfully and uniquely by God</li></ul>
<b>Emotional</b>	<ul style="list-style-type: none"><li>◆ Develop a positive self-image</li><li>◆ Grow in a sense of competence by mastering tasks on their own and learning new tasks</li><li>◆ Find acceptable and constructive ways to deal with emotions</li></ul>
<b>Physical</b>	<ul style="list-style-type: none"><li>◆ Readily participate in music and movement activities</li><li>◆ Learn good nutrition and hygiene habits</li><li>◆ Improve eye-hand coordination and develop small and large motor skills</li><li>◆ Use all their senses to accumulate a wealth of information about their world</li></ul>
<b>Social</b>	<ul style="list-style-type: none"><li>◆ Feel safe and secure and develop a sense of belonging in the preschool setting</li><li>◆ Serve, help, cooperate and share with others</li><li>◆ Feel loved and valued by other children and the adults who educate and care for them</li><li>◆ Show love and respect for each other by what they do and by what they say</li></ul>
<b>Intellectual</b>	<ul style="list-style-type: none"><li>◆ Increase their sense of curiosity and thirst for learning</li><li>◆ Learn how to problem-solve, make choices and learn to deal with challenges in creative ways</li><li>◆ Develop language skills along with a love of literature</li><li>◆ Develop school readiness and phonemic awareness skills by introducing colours, shapes, letters and numbers</li></ul>

## Parent Participation:

Parent participation is encouraged. It is the desire of MEI Preschool to be an extension of the home by reinforcing the values and character-building begun in the home. For this reason, a strong working relationship between the family and the Preschool is important. Parents are welcome to help in their child's classroom whenever possible.



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 Phone: 604-859-3700 Fax: 604-859-7599  
 Website: www.meisoc.com

### For Office Use Only:

(Program to be enrolled)

- 3 yr. olds, Tues & Thurs a.m.
- 4 yr. olds, Tues & Thurs p.m.
- 4 yr. olds, Mon, Wed, & Fri a.m.
- 4 yr. olds, Mon, Wed, & Fri p.m.

Child's Name: \_\_\_\_\_  
Surname First Name Middle Name

Name to be used on preschool name tags, if different from above \_\_\_\_\_  
*Example: Jonathan to Jon; Nicole to Nicki*

Male  Female Birth Date: \_\_\_\_\_ Place of Birth \_\_\_\_\_  
Year Month Day Country Province (if Canada)

Mailing Address: \_\_\_\_\_  
Street  
 \_\_\_\_\_  
City Province Postal Code ( ) Home Phone

Parent E-mail address: \_\_\_\_\_ Language spoken at home: \_\_\_\_\_

Father: \_\_\_\_\_ Mother: \_\_\_\_\_  
Surname First Name Surname First Name

Father's Cell Phone #: ( ) \_\_\_\_\_ Mother's Cell Phone #: ( ) \_\_\_\_\_

Father's Place of Employment \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

Mother's Place of Employment \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

Legal Guardian: \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_  
(If applicable)

Student resides with:  Father & Mother  Father\*  Mother\*  Legal Guardian\*  
(at same residence)

**Note:** \*The office requires a copy of any custodial agreements in effect. In absence of information, both parents will have access to the student and their records.

Other adults living in your home: \_\_\_\_\_

Brothers and Sisters (Names, Boy or Girl, Birthdates; please indicate if any are enrolled at MEI):

Name	Boy/Girl	Birth date	At MEI	Name	Boy/Girl	Birth date	At MEI

### Three Persons Authorized to Pick Up Your Child from Preschool

These persons must also be willing to be contacted if the parents / guardians are unable to be contacted in the event of an emergency or unexpected illness. They must live in the Abbotsford area and be readily available.

Name	Relationship to Child	Home Phone	Work / Cell Phone

Yes  No A Family Phone Directory will be prepared by the Preschool and distributed to all Preschool families. May we publish your name, phone number and address in the Family Phone Directory?

Please list any physical restrictions, allergies, or health concerns of the student that the school should be aware of:

\_\_\_\_\_

Mild  Moderate  Severe What medication does the student require? \_\_\_\_\_

Doctor: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ Care Card #: \_\_\_\_\_

List communicable diseases your child has had:  Chicken Pox  Mumps  Measles  Rubella  
 (other) \_\_\_\_\_

Are there any indications that your child may have vision or hearing loss?  No  Yes \_\_\_\_\_

Has your child received services from the Child Development Centre? If yes, please describe.

\_\_\_\_\_

Is there any other information that would be helpful for us to know e.g., behavior, speech, special diet?

\_\_\_\_\_

Please indicate your preferences for your child's program. Note: we may not be able to accommodate all requests.

- 3 year old, Tuesday and Thursday mornings  4 year old, Tuesday and Thursday afternoons  
 4 year old, Monday, Wednesday and Friday mornings  4 year old, Monday, Wednesday and Friday afternoons

**How did you hear about MEI?**  Friend/Family  Newspaper  Radio  Church

### **Protecting Your Personal Information**

MEI gathers and uses personal information to provide your child with the best educational services as outlined in our Mission Statement and core values. The personal information on this form is required in order to register your child at MEI and assist the school authority in making informed decisions on the suitability and appropriate placement of your child. This information will also allow MEI to respond immediately to an emergency. MEI commits to using and storing this information responsibly and will not release this information to a third party without your verbal or written consent, unless permitted under the PIPA (Personal Information Privacy Act) legislation. MEI does not sell, lease or trade information about you to other parties. For more information on MEI's use, storage and disclosure of personal information, please contact the privacy officer for MEI Schools, Mr. Peter Froese, at 604-859-3700 Ext: 316.

### **Your signature:**

- ◆ Confirms that all information given is accurate.
- ◆ Indicates your agreement to comply with MEI's learning objectives and behavioral expectations.
- ◆ Gives consent for your child to participate in all Preschool field trips, including those on the MEI Campus.
- ◆ Acknowledges that photos of your child may be used by MEI for yearbooks, newsletters and other promotional materials.
- ◆ Gives consent to having MEI collect, use and disclose the personal information on this form as outlined above and defined in Policy 7620

\_\_\_\_\_  
PARENT / LEGAL GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE

A **registration fee of \$25** is required to accompany all registrations, refundable only in the event we are unable to enroll your student and the student does not remain on the wait list. A 4x6 **photograph** of your child and copies of the student's **Birth Certificate, Care Card and Immunization record** are also required. A Tuition payment is due August 1, 2008.

### **For Office Use Only:**

Date Received: \_\_\_\_\_

Registration Fee: \_\_\_\_\_

- Birth Certificate  Care Card  
 Photo of Child  Immunization Record

Receipt #: \_\_\_\_\_ - \_\_\_\_\_